



Support Staff Recognition Program
(Bus Driver, Custodian, Food Service, Maintenance, Paraprofessional, Secretary)
2016 – 2017 Nomination Form

Support Staff will be nominated and selected based on the following criteria:

1. **Excellence in the Classroom/School**-consistently performing duties at an exemplary level.
2. **Motivation**- having the ability to motivate and encourage students to advance past their expectations both academically and socially.
3. **Leadership**-serving as a leader not only to the classroom, but throughout the school/district.
4. **Community Service**-demonstrating the importance of civic responsibility by being active in community or other service organizations.
5. **Creativity and Imagination**-demonstrating creativity and imagination in carrying out their duties and responsibilities in such a way that they motivate and inspire others in the school community.
6. **Dedication**-showing excellent attendance, punctuality and a desire to see their students advance.
7. **Communication**-communicating articulately to their classrooms, school, colleagues and beyond.
8. The nominee must be a current employee in good standing with the district.

Due: By the 20th of each month (September – May) by 12:00 noon

I nominate the following support staff member as a candidate for the CPS recognition program:

Support Staff Name:	
Building:	
Position:	
Nominator's Name:	
Phone Number:	
Date:	

Please attach a page where you describe in 200 words or less, why you believe this person should be considered for the award. Please include what separates this person from his/her peers.