



**FOR IMMEDIATE RELEASE: SEPTEMBER 3, 2013
FOR ADDITIONAL INFORMATION PLEASE CONTACT: DR. NANCY
HIPSKIND, SUPERINTENDENT, AT 517-541-5100**

Charlotte Public Schools Introduces Staff Recognition Program

Charlotte Public Schools has teamed together with employees to create a Certified Staff (teachers and administrators) and Support Staff (bus drivers, custodians, food service, maintenance, paraprofessionals and secretaries) Recognition Program. Each month the Board of Education will recognize a certified staff member and a support staff member.

Employees must be in good standing with the District and may be nominated by a previous or current student, a staff member in the district, a parent of a current student, or a community member that is currently involved with the employee in an educational endeavor.

Staff members will be nominated and selected on the basis of the following criteria:

1. **Excellence in the classroom or in his/her position** - consistently advances students to higher levels of academic achievement. Support Staff: Consistently performs duties at an exemplary level.
2. **Motivation** - having the ability to motivate and encourage students to advance past their expectations both academically and socially.
3. **Leadership** - serves as a leader not only in the classroom but also throughout the school.
4. **Community Service** - demonstrates the importance of civic responsibility by being active in community or other service organizations.
5. **Creativity and Imagination** - demonstrates creativity and imagination in their classroom plans and teaching methods that inspire students to learn. For support staff, this means that they carry out their duties and responsibilities in such a way that they motivate and inspire others in the school community.
6. **Dedication** - demonstrates excellent attendance, punctuality, and a desire to see students advance.

7. **Communication** - communicates articulately to their students, colleagues, and beyond.

Nominations should be made using the form that is available on the District website, at the Chamber of Commerce Office, or District Office. Once completed, the forms may be dropped off at District Office, faxed to (517) 541-5105, mailed to 378 State St., Charlotte, c/o Human Resources or emailed to staffrecognition@charlottenet.org. Nominations submitted before the 20th of the month will be considered the current month, nominations received after the 20th will be carried over to the following month for consideration. The staff members selected as Employees of the Month will be recognized at a Board meeting and have their names put on a traveling plaque which they will have to display in their area for the month. They will also be given consideration for the "Certified or Support Staff Member of the Year" Award. The recipient of that award will be identified as the person of the year on the appropriate plaque which will be displayed at District Office.

We encourage community members and parents to help recognize those staff members making a difference in the lives of students, our buildings, and our community as a whole.