

CHARLOTTE PUBLIC SCHOOLS, FOOD SERVICE DEPARTMENT

Charlotte Public Schools, Food Service Program operates within the guidelines of the USDA National School Meals Program. The program is self-funding, which means we operate within a planned food service budget and do not use any general fund monies from the district.

CPS Food Service Department provides breakfast and lunch following meal patterns required by The Healthy, Hunger-Free Kids Act of 2010. Items from each food group on USDA's My Plate, including fresh vegetables and fruit choices, are offered daily to entice the many different tastes of our students.

What can a student expect at lunch time? Lunches are priced to include a protein item, whole grain item, 100% fruit juice, fresh fruit & vegetables and milk. To receive combo/lunch meal pricing, your child should:

- **Choose a required serving of fresh vegetables, fruits or fruit juice**
- **Choose at least 2 more food items from the menu, such as:**
 1. **A protein item (e.g. chicken, hamburger, etc.) or protein alternate (e.g. yogurt, cheese)**
 2. **A whole grain item (e.g. dinner roll, bun, pizza crust, etc.)**
 3. **Skim milk and low fat milk**

What can a student expect at breakfast time? Breakfast is priced to include a whole grain item, fresh fruit, 100% fruit juice and milk. To receive a reimbursable breakfast, your child should:

- **Choose a required serving of fresh vegetables, fruits or fruit juice**
- **Choose at least 2 more food items from the menu, such as:**
 1. **Whole grain items**
 2. **Low fat, skim milk,**
 3. **Meat/Meat alternative**

Eating foods from each of the food groups is the only way to assure students are receiving all essential nutrients. Eat your colors every day!

Applications for Free or Reduced Meals. New applications for free and reduced priced meals are required each new school year. Applications will be mailed out towards the end of summer, before school starts. They are available at www.charlottenet.org, Department tab, Food Service tab, Pricing, Free/Reduced Application or by calling our office, 541-5140. Please complete and return as soon as possible to your child school office or mail to CPS Food Service Department, 378 State Street, Charlotte, Michigan, 48813. Notification will be returned to each family on their status of meals.

Free and reduced applications are accepted at any time during the school year.

Menus are available monthly on www.charlottenet.org and delivered home with your Elementary Student and Upper Elementary Student. Menus will also be available at all school offices for your convenience.

POS Computerized Debit System. CPS operates a debit system for your child's meals at school.

Accounts are set up by families with sales being drawn from your account. Payments can be deposited by cash/check/money orders on your account. Envelopes will be available at Elementary level and CUE level for payments. Payments can be made at point of sale by your student or returned to school with your child. We strongly encourage you to maintain a minimum balance of \$10 in your account at all times to avoid the possibility of a hold on lunch and breakfast purchases. **Electronic deposits** can be made on your account at www.charlottenet.org → Parent tab → efunds. Create your own user name and password and call our office for your family pin number, 541-5140. To view what your child is purchasing and account balance, please call Sue Braden at 517-541-5111, for access information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Income Eligibility Guidelines July 1, 2018 to June 30, 2019

House-hold Size	Free					Reduced Price				
	Yearly	Monthly	Twice per month	Every 2 weeks	Weekly	Yearly	Monthly	Twice per month	Every 2 weeks	Weekly
1	15782	1316	658	607	304	22459	1872	936	864	432
2	21398	1784	892	823	412	30451	2538	1269	1172	586
3	27014	2252	1126	1039	520	38443	3204	1602	1479	740
4	32630	2720	1360	1255	628	46435	3870	1935	1786	893
5	38246	3188	1594	1471	736	54427	4536	2268	2094	1047
6	43862	3656	1828	1687	844	62419	5202	2601	2401	1201
7	49478	4124	2062	1903	952	70411	5868	2934	2709	1355
8	55094	4592	2296	2119	1060	78403	6534	3267	3016	1508
For ea. add'l member add:	5616	468	234	216	108	7992	666	333	308	154

STUDENT MEAL PRICE LIST

2018 - 2019

District Wide Breakfast.... \$1.50

LUNCH

Elementary \$2.50

Middle School/Upper ELE... \$2.85

High School \$2.90 - \$3.40

Milk \$.65